

# California Legislature



TIM DONNELLY  
Assembly Member, 59th District

Assemblyman Tim Donnelly is now accepting applications for creative, hard-working interns. If you are a college student or recent graduate interested in expanding your knowledge of state and local government and exploring a career in public service, please consider an internship with Assemblyman Donnelly.

Interns in Assemblyman Donnelly's office will learn the inner workings of state government, gain firsthand experience in a District and/or State Capitol Legislative office, and provide assistance to families in California's 59th Assembly District.

## **FREQUENTLY ASKED QUESTIONS:**

### **Who Can Apply?**

Individuals interested in government, policy, journalism and communications are encouraged to apply.

### **What Kind of Internships Are Available?**

Part-time and full-time unpaid internships are available throughout the year. Internships during the school year are scheduled by semester. Summer internships are also available.

### **Can I Get Credit For The Internship?**

Course credit may be available through your college or university. Prospective interns should discuss academic credit eligibility and requirements with their academic advisor or campus coordinator.

### **Where Are Internships Offered?**

Internships are available in both of Assemblyman Donnelly's offices - the Hesperia District Office and the Sacramento Capitol Office.

### **What Activities Does An Intern Perform?**

Interns work with Assemblyman Donnelly's professional staff on a variety of projects and are also assigned clerical tasks. Responsibilities include, but are not limited to, preparing reports, researching specific issues and compiling information to respond to constituent inquiries, assisting with community outreach efforts, handling incoming mail, introductory communications work, drafting opinion articles as directed, media archiving and performing general office duties.

To apply for an internship position, download and complete an Internship Application [here](#).